



REQUEST FOR QUOTATIONS (RFQ)

Title	Supply And Delivery Of 25 FIU Laptops To Five (5) Countries
Procurement Reference No.	ESAAMLG-RFQ-2026-05
Date of Issue:	20 February 2026
Closing Date:	2 March 2026 – 16:00 EAT
Expected Delivery Date:	15 April 2026

1. DESCRIPTION OF REQUIREMENT

ESAAMLG invites eligible suppliers to submit quotations for the supply and delivery of twenty-five (25) laptop computers on a Delivered Duty Paid (DDP – Incoterms® 2020) basis to Financial Intelligence Units (FIUs) in Mozambique, Burundi, Eritrea, Madagascar, and South Sudan. The procurement is divided into five (5) independent lots of five (5) laptops each. Bidders may quote for one or more lots. ESAAMLG reserves the right to award by lot or in full based on lowest evaluated responsive price and value for money.

2. DELIVERY TERMS (MANDATORY)

Delivery shall be on DDP basis including freight, insurance, customs clearance, duties, taxes, and inland transport to the final delivery location. Non-DDP quotations may be considered non-responsive.

3. ELIGIBILITY REQUIREMENTS

Bidders must submit legal registration documents, tax compliance certificate, manufacturer authorization, evidence of relevant experience, and confirmation of warranty and after-sales support.

4. EVALUATION METHOD

Award shall be made to the Lowest Evaluated Responsive Bidder per Lot. Only bids meeting eligibility, technical compliance, and DDP requirements shall proceed to financial comparison.

5. SUBMISSION DEADLINE

Quotations must be submitted by email to **procurement@esaamlg.org** no later than **16:00 EAT on 2 March 2026**. Late submissions shall be automatically rejected.

6. CLARIFICATIONS

Requests for clarification must be submitted in writing to **procurement@esaamlg.org** no later than **10:00 EAT on 25 February 2026**. Responses will be shared with all RFQ recipients.

ANNEX I – DETAILED TECHNICAL SPECIFICATIONS

No.	Specification	Minimum Requirement	Bidder Offered Make and Model(comply /not complying)
1	Model	Internationally recognized brand and model	
2	Form Factor	2-in-1 convertible laptop with 360° hinge	
3	Processor	Intel® Core™ i5-13420H (8 cores: 4 performances + 4 efficient, up to 4.6 GHz turbo, 12 MB L3 cache, 12 threads),Minimum 13th Generation	
4	Graphics	Integrated Intel UHD Graphics	
5	Memory (RAM)	Minimum 8 GB LPDDR5x	
6	Storage	Minimum 512 GB PCIe NVMe SSD	
7	Display	14-inch WUXGA IPS touchscreen, 300 nits, anti-glare	
8	Audio	Dual stereo speakers with Dolby Audio	
9	Webcam	1080p FHD with privacy shutter and Windows Hello	
10	Keyboard & Input	Backlit keyboard and multi-touch touchpad	
11	Ports	USB-C, USB-A, HDMI, audio jack, microSD	
12	Wireless	Wi-Fi 6 and Bluetooth 5.2	
13	Battery	4-cell Li-polymer, up to 10 hours, rapid charge	
14	Power Adapter	65W USB-C adapter	
15	Operating System	Windows 11 Pro genuine license 1 time key	
16	Office Package	Microsoft Office 2021 Professional	
17	Security	TPM 2.0, fingerprint reader, Kensington lock slot	
18	Warranty	Minimum 1-year hardware warranty	
19	Other Features	Smart power optimization; external display support up to 4K	

NB: Bidder must mention the offered make and model of the laptop in Annex 1 .Bidder must be authorized dealer of the manufacturer and provide the authorization/dealership certificate as required in Annex 1.

ANNEX II – QUOTATION SUBMISSION FORM

Company Name: _____

Country of Registration: _____

Physical Address: _____

Contact Person: _____

Email Address: _____

Telephone Number: _____

We hereby submit our quotation in accordance with the RFQ requirements.

Validity of Quotation (Minimum 60 days): _____

Delivery Timeline (per lot): _____

Warranty Confirmation: _____

Authorized Signatory Name: _____

Signature: _____

Date: _____

ANNEX III – PRICE SCHEDULE PER LOT (DDP BASIS)

Lot	Country	Quantity	Unit Price (DDP)	Total Price (DDP)	Delivery Time
1	Mozambique	5			
2	Burundi	5			
3	Eritrea	5			
4	Madagascar	5			
5	South Sudan	5			

Delivery Location

S/N	Delivery To	Address	Qty
1	Mozambique	Maputo FIU Office	5
2	Burundi	Physical address of the office of the CNRF: P.O. Box 1830 Bujumbura New Building of the Ministry of Finance No. 2–26	5
3	Eritrea	FIU office	5
4	Madagascar	Physical address of the FIU: Lot I A 102 Lohanosy Ambohijanaka Antananarivo 102 Madagascar	5
5	South Sudan	Juba FIU office	5

TRANSPORTATION & FREIGHT:, the Contractor shall be solely liable for making all transport arrangements and for payment of freight and insurance costs for the shipment and delivery of the goods in accordance with the requirements of the Contract.